

City of Marion Code of Ordinance  
**(Ord. No. 2023, 3-3-23) - Severe Weather Ordinance**

(A). Severe weather/emergency administrative leave. The mayor is authorized to award administrative leave with pay to non-essential full time regular status and probationary status employees of the city, not to exceed seventy-two (72) hours per event, anytime the mayor closes city departments due to severe weather or emergency or anticipated severe weather or emergency. The award by the mayor of administrative leave with pay must occur within the same pay period as the severe weather event or emergency.

(B). Non-exempt employees deemed essential personnel by the mayor and required to work during the period of time that non-essential personnel are receiving administrative leave with pay due to the severe weather event or emergency shall be paid for the actual time worked at his/her overtime rate. Exempt employees shall not be eligible for the overtime rate provided for in this subsection. Provided however, exempt employees may accrue compensatory time for all hours worked during the severe weather/emergency administrative leave period subject to the restrictions of section addressing such within the personnel policy.

(C). Employees on paid time off when the mayor authorizes severe weather/emergency administrative leave shall also receive severe weather/emergency administrative leave with pay and shall not be required to utilize AVAIL or SAIL or any other paid time off during the severe weather/emergency administrative leave event.

Adopted and approved this 3<sup>rd</sup> day of April, 2023.

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Dexter Hinton, Mayor

ATTEST:

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City Clerk-Treasurer

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Councilman Jeremy Arrington

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Councilman Tommie Kennie

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Councilman Joseph Pearson

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Councilman Willie Jackson (Pro-Tem)

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Councilman Jefferson Nail